



**GOVERNMENT OF INDIA
CIVIL AVIATION DEPARTMENT
OFFICE OF DIRECTOR GENERAL OF CIVIL AVIATION**

File No. AV-22031/14/2013-FG

Dated: 17-9-2013

FLYING TRAINING CIRCULAR No. 3 of 2013

Subject: Procedure and Guidelines for issue of Student Pilot License (Aeroplane/
Helicopter/ Glider).

1. INTRODUCTION

As per clause (c) of Paragraph 7 of Section-A of Schedule-II of the Aircraft Rules 1937, all oral examinations under this Schedule shall be conducted by a board constituted and approved by the Director-General. As per clause (d) of Paragraph 1 of Section-B of Schedule-II of the Aircraft Rules 1937, for issue of Student Pilot License (Aeroplane/ Helicopter/ Glider) oral examination in Air Regulations, Air Navigation, Aviation Meteorology and Aircraft and Engines required to be passed as per the syllabus prescribed by the Director General. As per Section-B of Schedule-II the Student Pilot's Licence shall be issued by a Flying Club/ Government Flying Training School specifically authorised in this regard. Therefore, this circular is issued to lay down the Procedure and Guidelines for issue of Student Pilot License (Aeroplane/ Helicopter/ Glider).

2. Procedure and Guidelines for issue of SPL(A/H/G)

In order to facilitate individual pilots for compliance of the of the requirements of Section-B of Schedule-II of the Aircraft Rules 1937 for issuance of Student Pilots Licence (Aeroplane/ Helicopter/ Glider), the following guidelines / procedures are prescribed for issue of **Student Pilot License – Aeroplane/ Helicopter/ Glider {SPL (A/H/G)}**:

- i) **Security Clearance:** An aspirant for SPL(A/H/G) shall obtain security clearance from the concerned State Police authorities through the Flying Club/ Government Flying Training School before commencement of flying training for submission to the Director- General for issue of SPL(A/H/G).
- ii) Before forwarding the documents required by state police authority for security clearance the Flying Club/ Government Flying Training School shall ensure that the applicant has attained the age of 16 years

and has passed class 10th examination or its equivalent from a recognized Board. The Flying Club/ Government Flying Training School shall simultaneously forward the educational qualification certificate for verification from the concerned Board.

iii) **Board for SPL(A/H/G) oral Examination:** After obtaining security clearance for issue of Students Pilots Licence on 'Aeroplane/ Helicopter/ Glider' a Board shall be constituted by CFI to conduct SPL (A/H/G) oral examination. The Board should consist of :-

- a) CGI or Ground Instructor or AME on type
- b) Flight Instructor and
- c) Chief Flight Instructor/ Pilot Instructor In-charge (CFI/PII should be Chairman of the Board)

Note: (1) The oral examinations may be carried out with above board as per the requirement of the Flying Training Organisation(FTO).

(2) DGCA may nominate any officer for the oral at any time, for doing so prior information will be sent to FTO.

iv) **Examination:** The Board shall conduct the oral examination in Air Regulation, Air Navigation, Aviation Metereology and Aircraft and Engines (aircraft General and Specific) as per the prescribed syllabus. The minimum pass marks required in the Oral Examination is 50%.


Note:(1) However, an applicant who is in possession of a valid Private Pilot's Licence (Aeroplanes/helicopters) or a higher category of Pilot's Licence, is exempted from the oral examination of Air Regulation, Air Navigation, Aviation Metereology, however, he has to pass oral examination in Aircraft and Engines (aircraft General and Specific) for issue of SPL(A/H/G).

(2) In case applicant is holding valid foreign Pilot License (A/H) and valid foreign medical. He may be issued SPL(A/H) on the same aircraft type on which foreign license is issued after undergoing oral examination in Air Regulation. In case such applicant is requesting SPL(A/H) on aircraft type not endorsed on his foreign pilot license, then, SPL(A/H) may be issued after oral examination in Air Regulation, Technical specific on the aircraft type requested however, skill test on the aircraft types shall not be conducted before passing of DGCA written examination on the aircraft type.

v) **Declaration of result of oral examination:** The oral examination result duly signed by the Board members should be declared in the performa as specified at Appendix-A.

- vi) **Issue of SPL (A/H/G):** On declaration of result as pass in the SPL(A/H/G) examination, an application in Appendix-B should be obtained from applicant and after finding all the documents in order as per the application, SPL(A/H/G) may be issued by CFI/PII.
- vii) **SPL(A/H/G) Records:** The record of the SPL (A/H/G) examinations conducted be maintained by FTO (e.g. fee, marks obtained in knowledge papers, result, security clearance) and consolidated details of the same shall be forwarded to DFT and DTL quarterly as per the format at Appendix-C in hard copy as well as through e-mail (dft.dgca@nic.in and dtl1.dgca@nic.in).
- viii) This supersedes all previous instructions including CAR / circulars w.r.t. issue of SPL(A/H/G).

This issue with approval of Director General.



(Arvind Sardana)
Dy. Director General

Copy to:

1. Chief Flying Instructor (CFI)/ Flying Instructor Incharge (FII)
All Flying Training Organisation (FTO)
2. DDGs/ Directors/DDs of Regional/ Sub-Regional offices of DGCA.

Appendix-A

FTC 3/2013

Result of the Student Pilot License –Aeroplane/ Helicopter/ Glider oral examination

Date of examination:

Centre of Examination (Name of FTO) :

Sl. No.	Name of the Candidate	Write percentage of marks obtained in each subject					Result	Remarks
		Air Reg.	Nav.	Met	Tech. Gnl.	Specific		

Minimum pass marks in each subject is 50%

Signatures of the Board Member(s) with their Designations:

(i) Chief Flight Instructor/ Pilot Instructor In-charge
(CFI/PII should be Chairman of the Board)

(ii) CGI or Ground Instructor or AME on type

(iii) Flight Instructor / Asstt. Flight Instructor

Appendix-B

FTC 3/2013

Medical File No.....

APPLICATION FOR THE ISSUE STUDENT PILOT LICENSE (Aeroplane/ Helicopter/ Glider)

1.	Name (as in 10 th certificate)		Affix self attested recent photograph of size 3 x 4 cm (also enclose atleast 5 photographs with form)
	Father's Name		
	Mother's Name		
2.	Date of birth & Age (as in 10 th certificate)		
3.	Place of birth		
4.	Country of birth		
5.	Nationality		
6.	Correspondence address		
7.	Permanent address		(signature of candidate)

8. Educational Qualification:

	Examination	Name of Board/ university	Year	Subjects offered (write name of subjects)
(i)	Class X or equivalent			

10th shall be from recognized Board/ University. For recognition and equivalency please check from Association of Indian Universities.

9. Details of Class-II

Medical Centre	Date of medical	Valid upto

Class-II medical is valid for one year if age is below 40 yrs and valid for 6 months if age is 40 and above.

10. Fee Details:

DD Details	Place of issue & Bank Name	Amount

Amount of fee is as per Rule 48 {Rs, 3500 i.e. Rs 2500 for SPL(A/H/G) oral examinations and Rs 1000 for issue of SPL}

11. for defense personnel only:

	Condition	Complied
i)	Whether the applicant is/ was in the service of Defense Forces of India.	Yes/ No
ii)	If serving, No Objection Certificate obtained from the concerned Hqrs.	Yes/ No
iv)	If not serving, indicate the Force..... and date of release.....	

12. Security Clearance:

Date of Security clearance	Name of the state police authority from where Security clearance is obtained	Name of the Flying Training Organisation who forwarded your application for security clearance.

Please enclose security copy of the security clearance.

13. Attach the results of the SPL oral examination (in case holding valid pilot license attach self certified copy of the same)**Declaration by the Applicant**

I declare that in terms of provisions of Rule 39A of the Aircraft Rules, 1937, I have not suppressed or given any wrong information herein above for the purpose of obtaining the licence/ rating applied for here. I understand that I am liable for appropriate action, if any information given by me is found to be wrong even at a later date.

Place:

Date:

Signature of the applicant

Appendix-C

FTC 3/2013

Name of Flying Training Organisation:

Statement of issue of SPL(A/H/G) in quarter:

Sl. No.	Medical file No.	Name	Status	SPL No.	Validity		Fee received
			Individual/ organisation		From	to	

Signature of CFI/PII

Name:

Stamp: