



GOVERNMENT OF INDIA
CIVIL AVIATION DEPARTMENT
DIRECTOR GENERAL OF CIVIL AVIATION

OC NO 4 OF 2017
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OPERATIONS CIRCULAR

File No AV 22024/04/2017-FSD

Subject: Nomination of Designated Examiners to carry out Standardization Checks

1. INTRODUCTION

Flight Operations Inspectors (FOIs) of DGCA are entrusted with the responsibility to carry out proficiency and standardization checks for Designated Examiners (DEs) and Instructors. The DE programme of the scheduled operators was introduced in 2014 and is matured to a degree to consider additional delegation of responsibility and duties to the DEs.

2. PURPOSE

This OC is being issued to stipulate guidelines under which DEs of the operators could be assigned additional delegation hitherto assigned to FOIs. Under this OC, an operator may opt to apply for nomination of DEs to carry out initial and recurrent standardization/proficiency checks of other DEs and TRIs of the operator.

3. CRITERIA FOR NOMINATION OF DEs

Post-holder Training of the scheduled operators may recommend suitable DEs holding current and valid approval on type to carry out standardization/proficiency checks of other DEs/TRIs according to the following criteria:

- (a) Nominated DE shall have been an FOI with DGCA for at least two years in the preceding five years, during which he/she shall have conducted DE/Examiner checks on the simulator, or;

- (b) If a DE with FOI experience as in sub para (a) above is not available, the nominated DE shall have been an examiner/DE on type for at least two years in the preceding five years, and;
- (c) Nominated DE shall not have a record of any breach of DGCA regulations in the preceding five years, and;
- (d) Operator shall nominate maximum of two DEs per aeroplane type up to strength of 20 aeroplanes and three DEs for strength of more than 20 aeroplanes.

4. GENERAL

- (a) Nominated DEs shall have a tenure one year, renewable up to another year during which the annual DE standardization check of the nominated DE shall be carried out by an FOI. The operator shall recommend renewal or make a fresh recommendation for consideration of DGCA at least two months prior to expiry of tenure. Nominated DEs shall undergo indoctrination capsule at FSD, DGCA prior to undertaking nominated DE functions if they do not have experience as in Para 3 (a) above.
- (b) The operator shall ensure that DE/TRI checks are equitably distributed and conducted by the nominated DEs.
- (c) Nominated DEs shall use DE/TRI check forms as per Annexures 15/16 to CAP 8200 FOI Manual.

This issues with approval of the Director General.

Sd/-
(Capt Ajay Singh)
Chief Flight Operations Inspector
For Director General of Civil Aviation