

INSTRUCTIONS FOR CANDIDATES
(PILOT LICENCE EXAMINATIONS)

A. Common instructions for all Pilot Licence Examinations.

Notes:

- I. Candidates must read the following instructions prior to filling up the application form for any of the Pilot Licence examination .
- II. Candidate may retain these “INSTRUCTIONS OF CANDIDATES” as amended from time to time for their reference.
- III. The latest amended “INSTRUCTIONS” can be seen/ downloaded from the DGCA website: <http://www.dgca.nic.in> under the sub-heading ‘Examination’

1. Applicant should fill the
 - a) Form CA-9(**Pilot comp No.**) of latest revision for **allotment of computer No.**
 - b) Form CA-9(**Pilot-Tech**) of latest revision for **Pilot Technical** including **Flight Engineer’s** Licence examination
 - c) Form CA-9(**Pilot-Gen**) of latest revision for **Pilot General** Exam
 - d) Form CA-9(**Flt.Nav./Desp**) of latest revision for **Flight Navigator / Despatcher** Exam
 - e) Form CA-9(**FIR/AFIR**) of the latest revision for **flight instructor/Assistant flight instructor rating.**

Note: The latest amended above applicable forms can be seen/ downloaded from the DGCA website: <http://www.dgca.nic.in> under the sub-heading ‘Examination’
2. **COMPUTER NUMBER** is allotted by CEO to a fresh applicant appearing for the first time in DGCA Pilot Examination. Computer number once allotted is unique. Thereafter, the same number is to be quoted in all future correspondence.
3. The application form shall be complete in all respects including the desired enclosures.
4. The last date for submitting the application for all Pilot Licence Examination is **24th day of the previous month** of the examination
5. **FEES:**
 - a) The Bank Draft should be drawn in favour of : **Accounts Officer, Central Pay & Accounts Office, CAD, New Delhi**
 - b) **Write** your name, computer number (if allotted), session and category of Pilot Licence Examination on the back of Bank Draft.
 - c) The Bank Draft / IPO should **NOT** be drawn 30 days prior to the date of submission of the application.
6. Duly filled in application form along with Demand Draft should be sent to:

DIRECTOR OF AIRWORTHINESS (CEO)
O/O THE DIRECTOR GENERAL OF CIVIL AVIATION
EAST BLOCK-III, R.K. PURAM, NEW DELHI-110066
Or
Submitted at R & I Section, CEO at the above address
7. **No change of centre will be permitted**, after publishing of list of admitted candidates on DGCA web site

8. For fee, center of examinations etc, refer to the following table:

S/N	Category of Exam	General Subjects			Technical Subjects			
		Exam Session	Fee (Rs.)	Approved Centres	Exam Session	Fee (Rs.)		Approved Centres
						Issue Rs	Endt Rs	
1.	Private Pilot Licence	Jan, Apr, Jul, Oct	50	2-10,12,13,16, 17,19 & 24	Jan, Apr, Jul, Oct	25	50	2-13, 15-17 19,21 & 24
2.	Commercial Pilot Licence/ Conversion of Foreign CPL	Feb, May, Aug, Nov	150	3,7,8,10,11,17, 19	Jan, Apr, Jul, Oct	50	50	----do-----
3.	Airline Transport Pilot Licence	Mar, Jul, Nov	200	3,7,8,10,17,19	Jan, Apr, Jul, Oct	100	50	3-10,15-17 19,21 & 24
4.	Conversion of Foreign ATPL	Mar, Jul, Nov	200	7,19	-----			
5.	Flight Dispatchers / Student Flight Nav.	-----	250	19 (SFNLG) 07,19 (FDEG)	-----			
6.	Flight Instructor/ Asst. Flt. Instructor	----	---	---	Every month	100	--	
7.	Student Flt. Engineer/ Flight Engineer's Lic	---	---	---	Jan, Apr, Jul, Oct	300	--	7,19

Centers and their codes: Amritsar (2), Bangalore (3), Vadodara (4), Bhopal (5), Bhubaneswar (6), Mumbai (7), Kolkata (8), Guwahati (9), Hyderabad (10), IGRUA (11), Indore (12), Jaipur (13), Kanpur (15), Lucknow (16), Chennai (17), New Delhi (19), Patna (21), Thiruvananthapuram (24)

Note:

- for change of fee refer to the latest Rule 48 of the Aircraft Rule 1937.
- For change of center refer to the latest instructions on the subject matter which can be seen at the DGCA website <http://www.dgca.nic.in> under the sub-heading 'Examination'.

9 Serving Defence personnel must submit an attested copy of Valid N.O.C issued by his/her Headquarter, at the time of allotment of computer number

10. Foreign nationals should submit attested copy of security clearance Certificate/ NOC issued by DGCA along with the application.

B INSTRUCTIONS FOR PILOT'S "TECHNICAL" EXAMINATION

- Candidates can apply for only one rating to cover one type of aircraft in each session failing which his application will be rejected.
- "Type of aircraft" should be filled up with Model No. i.e. PIPER PA 18-125, For model of aircraft, refer to aircraft flight manual / POH.

The applicant appearing on Heavy Airplanes or Multi-Engine Helicopters for papers 2 & 3 must submit a copy of a Certificate of successful completion of approved course. Such applications should be submitted through sponsoring organization only. In case of defence personnel he/she should submit a certificate about having flown as commander on that type of aircraft.