



**CIVIL AVIATION REQUIREMENTS
SECTION 1 – GENERAL
SERIES A PART I
ISSUE III, DATED -----**

EFFECTIVE: FORTHWITH

FILE No:9-38/ IR / Pt

Subject: Civil Aviation Requirements and its compliance

1 INTRODUCTION

1.1 Section 4 of the Aircraft Act, 1934 enables the Central Government to make rules to implement the Convention relating to International Civil Aviation signed at Chicago on the 7th day of December, 1944 including any Annex thereto relating to International standards and recommended practices as amended from time to time. Section 5A of the said Act empowers the Director General to issue directions for securing the safety of aircraft operations. Rule 29C of the Aircraft Rules 1937 enables DGCA to lay down standards and procedures not inconsistent with the Aircraft Act, 1934 and the rules made thereunder to adhere to the Convention and any Annex thereto referred to above. Rule 133A of the Aircraft Rules, 1937, provides for the Director General to issue Civil Aviation Requirements not inconsistent with the Aircraft Act, 1934 and the rules made thereunder.

1.2 Broad principles of law are contained in the Aircraft Rules, 1937 and Civil Aviation Requirements (CAR) are issued to specify the detailed requirements so as to –

- a) discharge the responsibilities and obligations of India as a Contracting State under the convention relating to International Civil Aviation signed at Chicago on the 7th day of December, 1944.
- b) standardize and harmonize the requirements taking into account the rules and regulations of other regulatory authorities.
- c) implement the recommendations of the Courts of Inquiry or any other committee constituted by the Central Government/ Director General.
- d) Address other issues related to safety of aircraft operations as may be considered necessary by the Director General.

1.3 This CAR details the issue and revision of “Civil Aviation Requirements” in accordance with rule 133A of The Aircraft Rules, 1937 and compliance requirement.

2. APPLICABILITY:

2.1 Any person or organisation seeking a licence or certificate or authorisation or approval in accordance with the provisions of the Indian Aircraft Rules, 1937.

2.2 Holders of any licence or certificate or authorisation or approval in accordance with the provisions of the Indian Aircraft Rules, 1937

3 PROMULGATION OF CIVIL AVIATION REQUIREMENTS

3.1 The Civil Aviation Requirements are promulgated on civil aviation related subjects as detailed here under:-

Section 1 – General

Section 2 – Airworthiness

Section 3 – Air Transport

Section 4 – Aerodrome Standards and Licensing

Section 5 – Air Safety

Section 6 – Design standards and Type Certification

Section 7 – Flight Crew Standards, Training and Licensing

Section 8 – Aircraft Operations

Section 9 – Air Space and Air Traffic Management

Section 10 – Aviation Environment Protection

Section 11 – Safe Transport of Dangerous Goods by Air

3.2 Civil Aviation Requirements under each section shall be issued bearing different “series” identified by alphabetical letters, namely Series A, B, C etc. and under the same Series, various “Parts” or independent CAR bearing numeric numbers are issued. Details of CARs and subjects they deal with shall be published on DGCA website <http://dgca.gov.in/> or <http://egca.gov.in>

4 REGULATORY COMPLIANCE:

4.1 Every person or organisation seeking or holding or required to have an approval or authorisation or license or providing service shall maintain upto date documental evidence of compliance to all applicable regulatory requirements in a form and manner specified by the Director General of Civil Aviation (DGCA) in Annexure I and (or) Annexure II as the case may be to facilitate easy assessment and determination. The compliance document shall cover the functions performed by the sub-contractor also. The existing holders of licence or certificate or authorisation or approval or service providers shall establish the said regulatory compliance in respect of each licence or certificate or authorisation or approval or aircraft operated by them and submit the documental evidence to respective DGCA regional / sub-regional office on or before 1st October, 2016.

4.2 Every person or organisation holding or seeking or required to have an approval or authorisation or licence shall demonstrate to the satisfaction of the DGCA with documental evidence and make the document available for inspection to authorized officials of DGCA at all reasonable time

4.3 Every organisation required to have a license or authorisation or approval shall designate a regulatory compliance manager and require maintaining records and demonstrate CAR compliance to the DGCA on behalf of the organisation.

4.4 Functions related to regulatory compliance of an organisation or operator shall be assigned to any person within the organisation who has comprehensive knowledge of applicable regulatory requirements and shall not be sub-contracted

4.5 Notwithstanding to the above, functions related to the regulatory compliance management may be contracted to any organisation by private aircraft operators, retaining the accountability for regulatory compliance.

4.6 Functions related to regulatory compliance shall be performed by an operator or organisation shall be performed in accordance with a documented system and procedure.

4.7 Regulatory compliance related functions and documents shall be subject for routine internal audit at least once in a year. All findings having significant regulatory non-compliance along with the proposed action shall be notified to the respective regional office and DGCA headquarters by the accountable manager or through the respective post holder without fail

4.8 Failure to maintain upto date regulatory compliance document at all time or notify the detected regulatory non-compliance would render the respective licence or authorisation or approval invalid with immediate effect and attract appropriate enforcement action and/or penalty as provided in Schedule VI of the Aircraft Rules, 1937. The nominated post holder and accountable manger shall be responsible for maintaining the regulatory compliance document.

4.9 Voluntary reporting of regulatory non-compliance that does not directly compromise safety or resulted in any incident or accident shall not attract enforcement action.

4.10 Voluntary reporting of regulatory non-compliance and completion of timely remedial action under intimation to DGCA shall not attract enforcement action.

Director General of Civil Aviation

ANNEXURE I

THE ENTIRE DOCUMENT MAY BE MAINTAINED AS HARD COPY OR SOFT COPY WITH HYPERLINK TO SPECIFIC TEXT INITIAL DOCUMENT TO BE PROVIDED AS WORD DOCUMENT FOR REVIEW BY DGCA AND ACCEPTED DOCUMENT MAY BE PUBLISHED AS PDF (WITH HYPERLINK)

APPROVED ORGANISATIONS / PERMIT HOLDERS / LICENCE HOLDERS / SERVICE PROVIDERS REGULATORY COMPLIANCE RECORD

**COVER PAGE – NAME, ADDRESS, REVISION NUMBER, DATE & CONTROL COPY NUMBER [COMPLIANCE AS ON]
SECTION I**

NAME OF THE ESTABLISHMENT AND ADDRESS				
SCOPE OF THE ACTIVITY				
DGCA APPROVAL / PERMIT / LICENCE / CERTIFICATE RECOGNISED SERVICE REFERENCE NUMBER AND DATE				
NAME OF THE ACCOUNTABLE MANAGER RESPONSIBLE FOR REGULATORY COMPLIANCE		PHONE NUMBER		eMAIL
NAME OF THE DESIGNATED POST HOLDER RESPONSIBLE FOR IMPLEMENTATION		PHONE NUMBER		eMAIL

(ORGANISATION NAME, LOGO, SECTION NUMBER, REVISION NUMBER, DATE, PAGE NUMBER AS HEADER – ALL PAGES SHOULD BE NUMBERED SEQUENTIALLY)

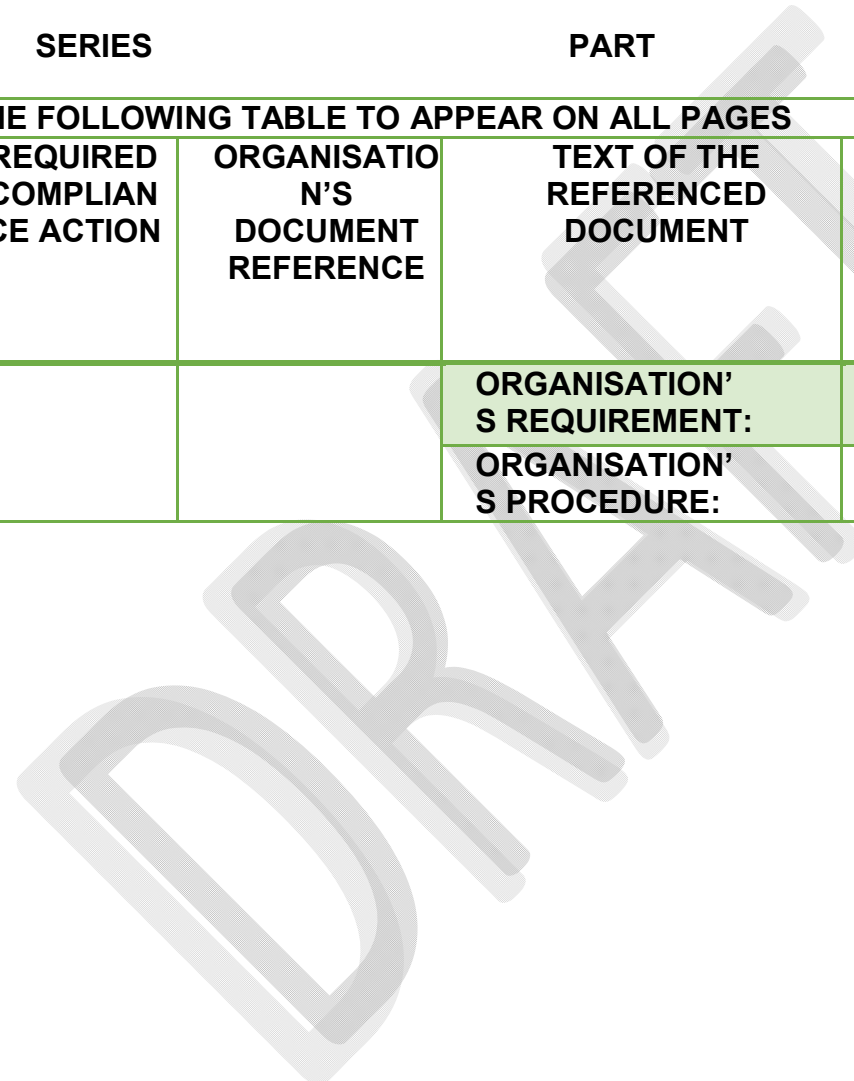
SECTION II - LIST OF EFFECTIVE PAGES

SECTION III - INDEX AND PAGE NUMBER

SECTION IV - REGULATIONS APPLICABILITY – CAR SECTION – SERIES – PART – SUBJECT - ISSUE NUMBER - REVISION NUMBER – DATE – INDEX (NOT APPLICABLE STATUS TO BE INDICATED)

SECTION V - REGULATORY COMPLIANCE

CAR SECTION		SERIES		PART		REV DATE
NOTE: FIRST ROW OF THE FOLLOWING TABLE TO APPEAR ON ALL PAGES						
CAR PARAGRAPH REFERENCE	CAR TEXT	REQUIRED COMPLIANCE ACTION	ORGANISATION'S DOCUMENT REFERENCE	TEXT OF THE REFERENCED DOCUMENT	ATTACH OR PLACE A COPY OF THE REFERENCED PAGE	NAME OF THE PERSON VERIFIED AND SUBMITTED THE DOCUMENT AND DATE
				ORGANISATION'S REQUIREMENT:		
				ORGANISATION'S PROCEDURE:		



ANNEXURE II

THE ENTIRE DOCUMENT MAY BE MAINTAINED AS HARD COPY OR SOFT COPY WITH HYPERLINK TO SPECIFIC TEXT INITIAL DOCUMENT TO BE PROVIDED AS WORD DOCUMENT TO PROVIDE COMMENT AND ACCEPTED DOCUMENT MAY BE PUBLISHED AS PDF (WITH HYPERLINK)

AIRCRAFT - REGULATORY COMPLIANCE RECORD [COMPLIANCE AS ON]

COVER PAGE - AIRCRAFT MODEL NAME, MODEL NUMBER, MANUFACTURER'S SERIAL NUMBER, REGISTRATION NUMBER, REVISION NUMBER, DATE & CONTROL COPY NUMBER

SECTION I

AIRCRAFT MANUFACTURER & MODEL NUMBER		MSN		REGISTRATION NUMBER	
NAME OF THE ACCOUNTABLE MANAGER RESPONSIBLE FOR REGULATORY COMPLIANCE		PHONE NUMBER		eMAIL	
NAME OF THE DESIGNATED POST HOLDER BY THE ACCOUNTABLE MANAGER		PHONE NUMBER		eMAIL	

SECTION V - REGULATORY COMPLIANCE

CAR SECTION	SERIES	PART			REV DATE
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