

**No. D-15014/06/2012-C&G**  
**Government of India**  
**Office of the Director General of Civil Aviation**  
**Opposite Safdarjung Airport, New Delhi.**

Dated the 4<sup>th</sup> February 2013

**TENDER NOTICE**

**Sub: Quotation for supply of procurement of PMR Bags.**

The Directorate General of Civil Aviation invite quotations for PMR bags in sealed covers. Sample of the Bags may be seen at reception of DGCA Office premises, Opposite Safdarjung Airport, New Delhi, during working days.

Quotation along with EMD, sample and the requisite certificate relating to the sample may be submitted on or before 19.2.2013 (03.00PM). Quotation without the EMD, sample and the certificate would be rejected and no correspondence in this regard would be entertained. Quotations would be opened on the same date at 04.00PM.

**Terms & Conditions**

1. The scope of this tender is to invite offers for supply of PMR bags from reputed suppliers.
2. The Bags supplied should be of the sample quality & specifications as follows:

**Technical specification of the bags.**

**Dimensions:**

Height : 15"                      Length : 12"                      Width: 12"

**Other requirements.**

- The double stitching is required.
- The inner supporting material of bags should have good weight bearing strength.
- Supporting strap should be provided at all the side of bag.
- Better chain quality.

3. The rates should be quoted in figures clearly. Deviation, if any, from the specifications will not be accepted. The validity of rate would be six month from the last date of tender.
4. A Bank Draft for an amount of Rs. 5,000/- (Rupees Five thousand only) Payable to the "Pay & Accounts Officers, DGCA, New Delhi" has to be enclosed as Earnest Money Deposit (EMD) for safeguarding the interest of the DGCA in All respects along with the Quotation/Tender. Tender(s) received without "EMD" will not be considered. EMD of a tender will be forfeited, if the tender withdraws or amends its tender or impairs or derogates from the tender in any respect. The said 'security deposit' will be returned on the successful completion of the contract after deductions, if any.
5. TIN No. of the firm as applicable while submitting the tender must be indicated. A tender lacking these will not be considered.
6. The items as per the approved specifications should be supplied within four weeks after receipt of the purchase order failing which a penalty would be imposed (equal to 1% of indent cost per day of delay, if the delay is attributable to the supplier).
7. The Procurement of the above items would be purely be 'on need' basis without any guarantee for minimum quantity.
8. If the items supplied are not found up to the approved specifications, or, are not delivered within the stipulated time, the security deposit may also be forfeited at the discretion of DGCA.
9. The rates are to be quoted in the Company's letter head. Each page of the quotation/tender must be signed & stamped by the authorized signatory. Unsigned quotations may not be considered.
10. The quotation/tender must be submitted super scribe "QUOTATION FOR SUPPLY OF PMR Bags" along with all required documents & Earnest Money Deposit (EMD) to Shri B.K.Srivastava, Deputy Director of Administration, Office of the DGCA, Opp. Safdarjung Airport, New Delhi – 110 003 latest by 19.02.2013

Tender documents not properly sealed will not be considered.

11. DGCA, New Delhi reserves the right to accept or reject any or all of the bids in full or in part including the lowest, without assigning any reason thereof or incurring any liability thereby.

**(B.K. Srivastava )**  
**Deputy Director of Administration**  
**for Director General of Civil Aviation**

**NIC** with the request to upload the same on DGCA website.

M/s \_\_\_\_\_

New Delhi.

**CERTIFICATE**

The sample has been properly seen & duly noted prior to quoting their rates in the tender for “PMR Bags”.

I undertake that the item, in the event of awarding the supply order in respect of the above item to our firm, will be supplied as per the specifications/match of the samples seen by me.