

D.21014/ 23 /2010-C&G
Government of India
Office of the Director General of Civil Aviation
Opposite Safdarjung Airport, New Delhi.

New Delhi, Dated: 25th March 2011

TENDER NOTICE

Sub: Quotation for installation of CCTV cameras at Central Examination Organisation, East Block III, R.K. Puram, New Delhi, Office of the Director General of Civil Aviation.

Quotations in sealed cover are hereby invited from interested firms for installation of CCTV cameras at Central Examination Organisation, East Block III, R.K. Puram, New Delhi, Office of the Director General of Civil Aviation. The Technical and Financial Bid should be submitted separately in sealed cover and both these should be sealed and duly super scribed as “Quotation for installation of CCTV cameras in CEO R.K.Puram.” The quotations should reach this office on or before 15-04-2011 upto 3.00 PM.

The following work and items are required for installation of CCTV:-

S.No.	Items	Quantity
1.	Cameras, Type CVC04D	08
2.	Digital Video Recorder, Type 1093/065S	01
3.	Hard Disc 160 GB	01
4.	32” LED TV	01
5.	Power Supply for Cameras	08 piece
6.	RJ-6 Cable for Cameras	450 meter
7.	Cable for electricity 2 core shielded	200 meter
8.	AKG Channel	200 meter
9.	Configuration	08 piece

Terms and conditions of the contract :

1. The scope of this tender is to invite quotations for supply and installation of CCTV from reputed supplier.
2. The items supplied should remain under Warranty for at least one year.
3. The company should be able to rectify or replace the items as and when required within the stipulated time.
4. **The contractor should have adequate at least five years work experience of installing CCTV, preferably in 4-5 Govt. Offices/ big companies and should submit the supporting documents including performance certificates given by the Govt./ other Organizations**
5. Tenders have to be submitted duly filled in and signed by authorized person in ink pen or ball pen. Tenders written in pencil or erased/over-written will not be considered.
6. The bidders shall not be at liberty to offer his/her terms and conditions with regard to the tendered work that means the bidder cannot deviate from the terms and conditions given herein. Otherwise, the tenders are liable to be summarily rejected.
7. Tenderer shall keep their tender valid for acceptance for a period of 45 days from the date of opening. Tenders with shorter validity period will not be considered.
8. **The tenderer must be registered with Sales Tax Department and a copy of registration certificate to this effect, duly signed and stamped by the authorized person of the company must be enclosed with the tender.**
9. **'TIN' No. of the firm as applicable while submitting the tender, must be indicated. A tender lacking this will not be considered.**
10. Before submitting the quotations, the inspection can be done on any working day at Central Examination Organisation, East Block-III, Level-III, R.K. Puram, New Delhi office of D.G.C.A. For this purpose, Shri M.K. Bajpai, Senior Airworthiness Officer, Central Examination Organization, Office of the Director General of Civil Aviation, East Block-III, Level-III, R.K. Puram, New Delhi -110 066 (Phone No. 011-26193706) may be contacted before visiting the R.K. Puram office.

- 11. The rates are to be quoted on the company's letter head. Each page of the quotation/tender must be signed & stamped by the authorized Signatory. Unsigned quotations may not be considered.**
- 12. Technical & Financial bids should be submitted separately in sealed cover and both these sealed covers should be put in a big cover which should also be sealed and super-sealed covers should be put in a big cover which should also be sealed and super-sealed as 'Quotation for installation of CCTV in CEO R.K.Puram'.**
- 13.** A Bank Draft for an amount of Rs. 10,000/- (Rupees ten thousand only) payable to the "PAO, DGCA, Ministry of Civil Aviation, New Delhi" has to be enclosed as Earnest Money Deposit (EMD) for safeguarding the interest of the DGCA in all respects along with the Technical Bid. Tender(s) received without "EMD" will not be considered. EMD of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect. The said "Security deposit" will be refunded on the successful completion of the contract after deductions, if any.
- 14.** Technical bid should consist of EMD alongwith all documents as required under this tender. Financial bid should consist of the rates offered by the firm. The tender will preferably be allotted to the lowest bidder among the technically qualified bidders on the basis of the total value of the tender.
- 15.** Tender Documents not properly sealed will not be considered.
- 16.** DGCA, New Delhi, reserves the right to accept or reject any or all of the bids in full or in part including the lowest, without assigning any reason thereof or incurring any liability thereby.
- 17.** The quotation should be addressed in the name of Shri M.C. Pandey, Deputy Director of Administration, Office of the Director General of Civil Aviation, Opposite Safdarjung Airport, New Delhi – 110003.

M.C. Pandey)
Deputy Director of Administration
For Director General of Civil Aviation

