

VACANCY CIRCULAR

Applications in the prescribed form are invited from candidates for filling up of one post of Assistant Director (Information & Regulation) and one post of Examiner of Personnel in the Civil Aviation Department on short-term Contract basis. Retired Govt. Employees who are below 65 years as on 30.06.2009 can also apply for the said posts. The closing date for receipt of applications is **24.08.2009**. The posts are available at DGCA Hqrs.

2. The period of contract is likely to be, one year. Details of posts, remuneration, age limit, Educational Qualifications and application form in which applicants are to apply are given in the DGCA website (www.dgca.nic.in). Applicants are requested to go through instructions available on DGCA website and satisfy themselves that they meet with all requirements mentioned therein and fill up forms accordingly. The applications may be submitted neatly typed on white paper in double space and typed on only one side of paper. The envelope should be superscribed with the following: "Application for the post of _____ in response to Advertisement No. **A. 32013/2/2009-E.II**. Applications not conforming to prescribed format will not be entertained. Complete applications with enclosures together with a self addressed post card by affixing thereon an additional postage stamps of Rs. 5.00 indicating name of the post should be sent to the Office of the Director General of Civil Aviation, Opposite Safdarjung Airport, New Delhi-110003, so as to reach on or before the closing date.

3. The Screening Committee would scrutinize the applications and call the shortlisted applicants for an interview.

(K. Unnikrishnan)
Deputy Director of Administration
for Director General of Civil Aviation
Ph No. : 011-24627614

13.08.2009

DETAILS OF POSTS, REQUIRED EDUCATIONAL QUALIFICATIONS AND AGE LIMITS

S. N.	NAME OF THE POST	NO OF VACANCIES	AGE, EDUCATIONAL QUALIFICATIONS
1	Assistant Director (I & R)	01	<p>Age: Not exceeding 65 years</p> <p>Essential:</p> <ul style="list-style-type: none">(i) Degree in law from a recognized University or equivalent.(ii) 5 years' experience in the field of Civil Aviation dealing with any one of the following matters;<ul style="list-style-type: none">(a) bilateral Air Services Agreements; or(b) Legal aspects of Aviation matters; or(c) Air Transport; or(d) Air Traffic Services <p>Desirable:</p> <p>Knowledge of:</p> <ul style="list-style-type: none">(i) Aviation Law;(ii) International conventions relating to civil aviation and International Air Transport Agreements;(iii) The work of the International Civil Aviation Organization in the legal, technical and economic fields.
2	Examiner of Personnel	01	<p>Age: Not exceeding 65 years</p> <p>Essential:</p> <ul style="list-style-type: none">(i) 10+2 with Physics, Chemistry and Mathematics.2(i) Should have held a Sr. Commercial pilot's Licence.(ii) should have flying experience of not less than 2500 hours on multi-engine aircraft, of which not less than 500 hours should be as Pilot-in-Command; <p style="text-align: center;">OR</p> <ul style="list-style-type: none">(i) Should hold or should have held an Indian Flight Navigator's Licence.(ii) Should have not less than 500 hours experience as Flight Navigator. <p>Desirable:</p> <ul style="list-style-type: none">(1) Degree in Science with Physics and Mathematics of a recognized University or equivalent.(ii) Experience as navigation Instructor in a recognized Institute or Flying Club or in an Airline.

APPLICATION FORM

1. Name of the post applied for :
2. Name & address (in block letters) :
3. Tel. Nos. and e-mail address :
4. Date of Birth :
5. Date of retirement (if retired) :
6. Whether educational and other qualifications required for the post are satisfied:

Qualifications /Experience required	Qualifications/Experience possessed by the Officer

7. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient :

Office/Inst./ Organization	Post held	From	To	Scale of pay	Nature of duties

DECLARATION

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief and nothing has been concealed/distorted. If any time I am found to have concealed/distorted any material information. my contract shall be liable to be summarily terminated without notice/compensation. I further undertake that I shall not withdraw my candidature for the post applied for.

Place :

Date:

Signature of the applicant

Name : _____