

**GOVERNMENT OF INDIA
MINISTRY OF CIVIL AVIATION
OFFICE OF THE DIRECTOR GENERAL OF CIVIL AVIATION
OPPOSITE SAFDARJUNG AIRPORT, NEW DELHI – 110003.**

VACANCY CIRCULAR FOR 114 POSTS IN DIRECTORATE GENERAL OF CIVIL AVIATION

Applications in the prescribed form are invited from eligible candidates for filling up of approximate 114 posts in the Directorate General of Civil Aviation by appointment of Consultants on short-term contract basis. Retired Govt. Employees who are below 65 years as on the date publication of this advertisement can also apply for the said posts. The closing date for receipt of applications is 21 days from the date of publication of this advertisement. The exact number of posts to be filled by Consultants may change at the discretion of the Department.

2. The period of contract is likely to be one year. Details of posts, reservation of posts (if any), remuneration, age limit, Educational Qualifications and application form in which applicants are required to apply are given in the DGCA website (www.dgca.nic.in). Applicants are requested to go through instructions available on DGCA website and satisfy themselves that they meet with all requirements mentioned therein and fill up forms accordingly. The applications may be submitted neatly typed on white paper in double space and typed on only one side of paper. The envelope should be superscribed with: "Application for the post of _____". Applications not conforming to prescribed format will not be entertained. Complete applications with enclosures together with a self addressed post card by affixing thereon an additional postage stamps of Rs. 5.00 indicating, Item No. and Name of post should be sent to the Office of the Director General of Civil Aviation, Opposite Safdarjung Airport, New Delhi-110003, so as to reach on or before the closing date. Applications received after the closing date will not be entertained under any circumstances. Applicants are advised to submit only one application and applications for more then one post shall not be considered.

3. The posts are available at DGCA Hqrs. and at various Regional Offices like Chennai, Hyderabad, Kolkata, Mumbai, Kanpur, Lucknow, Guwahati, Bangalore, Bhopal, Cochin, Patna, Patiala & Bhubaneswar. However, availability of exact number of vacancies may change later as per requirements. Preferences of the candidates will be kept in mind at the time of posting subject to availability of post.

4. The Screening Committee would scrutinize the applications. Only those fulfilling the requirements will be short listed and called for interview. The selected candidates will be required to join at the place of posting within 15 days from the date of issue of appointment letter, failing which their selection shall be cancelled and no extension shall be allowed.

5. Canvassing by candidates in any manner will invite disqualification of their candidature.

(B. Pattnaik)
Deputy Director of Administration
for Director General of Civil Aviation
Ph No. : 011-24627614

New Delhi
Dated : 07.05.2011

APPLICATION FORM

1. Name of the post applied for :
2. Name & address (in block letters) :
3. Tel. Nos. and e-mail address :
4. Date of Birth :
5. Date of retirement (if retired) :
6. Whether educational and other qualifications required for the post are satisfied:

Qualifications /Experience required	Qualifications/Experience possessed by the Officer

7. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient :

Office/Inst./ Organization	Post held	From	To	Scale of pay	Nature of duties

DECLARATION

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief and nothing has been concealed/distorted. If any time I am found to have concealed/distorted any material information. my contract shall be liable to be summarily terminated without notice/compensation. I further undertake that I shall not withdraw my candidature for the post applied for.

Place :

Date:

Signature of the applicant

Name : _____

DETAILS OF POSTS, REQUIRED EDUCATIONAL QUALIFICATIONS AND AGE LIMITS FOR APPOINTMENT OF CONSULTANTS IN THE FOLLOWING CATEGORY

S. No	NAME OF THE POST	NO OF VACANCIES	AGE, EDUCATIONAL QUALIFICATIONS	REMUNERATION (Rs.)
1	Senior Airworthiness Officer	07 (OBC-02, UR-03, SC-01, ST-01)	<p>Age : Not exceeding 65 years .</p> <p>Essential:</p> <p>A. (i) Bachelor's Degree with Physics or Mathematics as one of the main subjects from a recognized University or equivalent.</p> <p>(ii) 7 years' experience in the field of aircraft maintenance engineering.</p> <p align="center">OR</p> <p><i>B.(i) Degree in mechanical/Electrical/Aeronautical Engineering from a recognized University or equivalent</i></p> <p>(ii) 5 years' experience in the field of Aircraft Maintenance Engg. or in the field of aircraft of engine or aircraft equipment of manufacture.</p> <p>Desirable:-</p> <p>(i) Practical experience on multi engine aircraft or power plant or equipment installed on such aircraft.</p>	3,60,000/- per annum

2	Airworthiness Officer	08 (OBC-01, SC-01, UR-06)	<p>Age: Not exceeding 65 years</p> <p>Essential: A. (i) Bachelor's degree with Physics or Mathematics as one of the subjects from a recognised University or equivalent. (ii) 2 years experience in the field of aircraft maintenance (Engineering.)</p> <p style="text-align: center;">OR</p> <p>B. (i) Degree in Mechanical/ Electrical/ Electronics/ Aeronautical Engineering from a recognized University or equivalent.</p>	3,00,000/ per annum
3	Director (Air Safety)	01 (UR)	<p>Age: Not exceeding 65 years</p> <p>Essential: (i) Degree in Aeronautical Engineering of A Recognized University. OR A pass in Associate Membership Examination parts II and III/ Sections A and B of the Aeronautical Society of India. (ii) 12 Years' experience in airframe, aircraft structure systems/ designs or engines/power plants or electrical/ instruments/ avionics in a reputed manufacturing/overhauling/ maintenance establishment including holding senior position in such fields.</p> <p>Desirable: Wide knowledge of Civil Aviation in all its aspects like flying operations, air navigations, telecommunications, aircraft structures, aero-engines, aircraft system meteorology and air traffic control.</p>	6,00,000/- per annum

4	Deputy Director (Air Safety)	02 (UR)	<p>Age: Not exceeding 65 years</p> <p>Essential: (i) Degree in Aeronautical Engineering of a recognized University or equivalent.</p> <p style="text-align: center;"><i>OR</i></p> <p>A pass in Associate Membership Examination parts II and III/ Sections A and B of the Aeronautical Society of India.</p> <p>(ii) 8 Years' experience in airframe, aircraft structure systems/ designs or engines/power plants or electrical/ instruments/ avionics in a reputed manufacturing/overhauling/ maintenance establishment including holding senior position in such fields.</p> <p>Desirable: (i) Experience in Aircraft accident investigation (ii) Second Class Navigator's License (iii) Pilot's License.</p>	4,80,000/- per annum
5	Assistant Director (Air Safety)	05 (SC-01, OBC-01, UR-03)	<p>Age: Not exceeding 65 years</p> <p>Essential : (i) Degree in Aeronautical Engineering of a recognized University or equivalent.</p> <p style="text-align: center;"><i>OR</i></p> <p>A pass in Associate Membership Examination parts II and III/ Sections A and B of the Aeronautical Society of India.</p> <p>(ii) 3 Years' experience in airframe, aircraft structure systems/ designs or engines/power plants or electrical/ instruments/ avionics in a reputed manufacturing/overhauling/ maintenance establishment including holding senior position in such fields.</p> <p>Desirable: (i) Experience in aircraft accident investigation (ii) Pilot's License</p>	3,60,000/- per annum

6	Air Safety Officer	06 (ST-01, OBC-02, UR-03)	<p>Age: Not exceeding 65 years</p> <p>Essential: (i) Degree in Aeronautical Engineering of a recognized University or equivalent.</p> <p style="text-align: center;">OR</p> <p>A pass in Associate Membership Examination parts II and III/ Sections A and B of the Aeronautical Society of India.</p> <p>Desirable: (i) Experience in investigation of aircraft accidents (ii) Experience as a Pilot & Navigator.</p>	3,00,000/- per annum
7	Deputy Director (Operations)	10 (UR)	<p>Age: Not exceeding 65 years</p> <p>Essential: (i) Degree in Engineering in Aeronautical/Electrical/Electronics from a recognized university or equivalent; or Master's Degree in Science in the subjects of Electronics or Physics, and</p> <p>(ii) 8 years' experience in one or more of the following:- a) Air Traffic Control with ADC/APP/ACC rating(s), or b) Licensing of Aerodrome/Flight Crew/Air Transport, or c) Management of Airside Operations of Major/International Civil Airport, or d) Aircraft Flying with CPL or e) Aircraft flying in Defense Services, or f) Flight operations department of a Schedules Airlines.</p>	4,80,000/- per annum

8	Assistant Director (Operations)	32 (SC-05, ST-03, OBC-09, UR-15)	<p>Age: Not exceeding 65 years</p> <p>Essential :</p> <p>1. (i) Degree in Engineering in Aeronautical/ Electrical/Electronics from a recognized University or Equivalent; or</p> <p>Master's Degree in Science in the subjects of Electronics or Physics, and</p> <p>(ii) 3 years' experience in one or more of the following:-</p> <p>a) Air Traffic Control with ADC/APP/ACC rating(s), or</p> <p>b) Licensing of Aerodrome/Flight Crew/Air Transport, or</p> <p>c) Management of Airside Operations of Major/International Civil Airport, or</p> <p>d) Aircraft Flying with CPL or</p> <p>e) Aircraft flying in Defense Services, or</p> <p>f) Flight operations department of a Schedules Airlines.</p>	3,60,000/- per annum
9	Deputy Director (Information & Regulation)	01 (UR)	<p>Age: Not exceeding 65 years</p> <p>Essential:</p> <p>(i) Degree in law from a recognized University or equivalent.</p> <p>(ii) 8 years' experience in the field of Civil Aviation dealing with any one or more of the following matters:-</p> <p>(a) Bilateral Air Services Agreements</p> <p>(b) Drafting of Legal documents</p> <p>(c) Regulatory aspects of Air Transport</p> <p>(iii) Knowledge of work of the International Civil Aviation Organization in the legal, technical and economic fields.</p> <p>Desirable:</p> <p>(i) Experience in the preparation of Aviation Reports and publication of aeronautical maps and charts.</p> <p>(ii) Experience of work and procedure at International Conference.</p> <p>(iii) Experience in Aeronautical Information service.</p>	4,80,000/- per annum

10	Assistant Director (Information & Regulation)	04 (OBC-01, UR-03)	Age: Not exceeding 65 years Essential: (i) Degree in law from a recognized University or equivalent. (ii) 5 years' experience in the field of Civil Aviation dealing with any one of the following matters; (a) Legal aspects of Aviation matters; (b) Economic aspects of Aviation matters (c) Air Transport	3,60,000/- per annum
11	Legal Officer (Information & Regulation)	02 (UR)	Age: Not exceeding 65 years ESSENTIAL: (i) Degree in Law from a recognised university or equivalent (ii) 3 years experience in the field of legal practice preferably in criminal law or aviation matters.	3,00,000/- Per annum
12	Flight Operations Inspector	04 (UR)	Age: Not exceeding 65 years ESSENTIAL: (i) Airline Transport Pilot's License and having the Pilot-in-Command rating on civil transport turbo-propjet aircraft and also should have held the qualification of an examiner approved by Director General of Civil Aviation on civil transport turbo-propjet aircraft having all-up-weight not below 30,000 kgs. (ii) Total experience of not less than 9000 hours (including not less than 5000 hours as Pilot-in-Command on civil transport turbo-propjet aircraft all-up-weight not below 30,000 kgs). (iii) Instructional experience of not less than 1500 hours including multi-engine aircraft and simulator experience in the capacity of Instructor/Examiner.	6,00,000/- Per annum

13	Cabin Safety Inspector	04 (UR)	<p>Age: Not exceeding 65 years</p> <p>Persons working with or having worked with Public Sector Airlines/ Operators or any organization having following experience:-</p> <p>(i) The incumbent should be a DGCA approved Safety and Emergency Procedures Instructor</p> <p>(ii) Minimum experience of 5 Years as Cabin Crew which shall include not less than 3 years as Cabin Safety and Emergency Procedures Instructor.</p>	3,60,000/- Per annum
14	Dangerous Goods Inspector	03 (UR)	<p>Age: Not exceeding 65 years</p> <p>ESSENTIAL:</p> <p>(i) B.Sc. degree (Physics & Maths) from a recognized university or equivalent</p> <p>(ii) Two years experience as Dangerous Goods Instructor of a training organisation approved by the DGCA</p> <p>(iii) Two years experience in the handling of air cargo or Dangerous Goods Audit/ Inspection.</p>	3,60,000/- Per annum
15	Deputy Director (Management and Skill enhancement)	01 (UR)	<p>Age: Not exceeding 65 years</p> <p>(i) MBA or equivalent from Indian Institute of Management or equivalent recognized Business Management Schools, who are engaged in management training.</p> <p>(ii) 10 years experience of teaching the management skill in any recognized Management Training Institutions.</p>	4,80,000/- Per annum

16.	Assistant Director (Management and Skill enhancement)	01 (UR)	<p>Age: Not exceeding 65 years</p> <p>(i) MBA or equivalent from Indian Institute of Management or equivalent recognized Business Management Schools, who are engaged in management training.</p> <p>(ii) 5 years experience of teaching the management skill in any recognized Management Training Institutions.</p>	3,60,000/- Per annum
17.	Accounts Officer	01 (UR)	<p>Age: Not exceeding 65 years</p> <p>ESSENTIAL:</p> <p>(i) Degree or equivalent from a recognized University or Institution;</p> <p>(ii) Qualified in SAS examination or equivalent of any of the organized Account services with 3 years experience in cash, accounts and budget work;</p> <p style="text-align: center;">OR</p> <p>Successful completion of training in the cash and accounts work in the Institute of Secretariat Training and Management or equivalent with 5 years experience in cash, accounts and budget work.</p>	3,00,000/- Per annum
18.	Deputy Director (Meteorology)	01 (UR)	<p>Age: Not exceeding 65 years</p> <p>(i) M. Sc. in Physics/Mathematics/Meteorology from a recognized University.</p> <p>(ii) 10 years experience of working in Indian Meteorological Department or in Indian Air Force in the field of</p> <p style="padding-left: 20px;">(a) Maintenance and inspection of meteorological facilities and/or;</p> <p style="padding-left: 20px;">(b) Oversight of Meteorological services at various Airports.</p> <p>Out of which 5 years experience should be in supervisory capacity.</p>	4,80,000/- Per annum

19.	Assistant Director (Meteorology)	01 (UR)	<p>Age: Not exceeding 65 years</p> <p>(i) M. Sc. in Physics/Mathematics/Meteorology from a recognized University.</p> <p>(ii) 5 years experience of working in Indian Meteorological Department or in Indian Air Force in the field of</p> <p>(a) Maintenance and inspection of meteorological facilities and/or;</p> <p>(b) Oversight of Meteorological services at various Airports.</p>	3,60,000/- Per annum
20.	Programme Coordinator (Information Technology)	01 (UR)	<p>Age: Not exceeding 65 years</p> <p>ESSENTIAL:</p> <p>(i) Degree in Engineering/Computer Science of a recognized University or equivalent.</p> <p>(ii) 10 years experience of electronic data processing work, out of which at least 5 years experience should be in a supervisory capacity in Design, Development or Organising Computerised Information Storage and Retrieval System.</p> <p>DESIRABLE :</p> <p>(i) Master's Degree in Engg./Computer Science,</p> <p>(ii) Training in system Analysis or Advanced Computer system.</p> <p>(iii) Experience of one or more of the following fields:-</p> <p>(a) Development of Data base Management Information System.</p> <p>(b) Computer solutions of optimization problems, e.g. linear programming, mixed integer programming.</p> <p>(c) Computer solutions of operational economy wise planning models.</p>	6,00,000/- Per annum

21.	Senior Systems Analyst/ Software Developer (Information Technology)	04 (UR)	<p>Age: Not exceeding 65 years</p> <p>(i) Master's Degree in Statistics/Mathematics/Operations Research/Physics or Economics/Commerce (with Statistics) or Degree in Engineering/Computer Science of a recognized University or equivalent.</p> <p>(ii) 5 years experience of electronics data processing work, out of which 3 years experience should be in actual programming on the electronic computer.</p>	3,60,000/- Per annum
22.	Administrative Officer	04 (UR)	<p>Age: Not exceeding 65 years</p> <p>ESSENTIAL:</p> <p>(i) Graduate from recognized University,</p> <p>(ii) 2 years of experience in the grade of Section Officer or equivalent; Or 8 years of service in the grade of Assistant or equivalent in the Central Secretariat Service or equivalent service.</p> <p>(iii) Minimum 5 years of experience in supervisory capacity dealing with administration, establishment and accounts matter.</p> <p>DESIRABLE:</p> <p>(i) Working knowledge in the Regional Language of the Region of posting.</p> <p>(ii) Working knowledge of computers especially MS office tools.</p>	3,00,000/- Per annum
23.	Deputy Director (AED)	04 (UR)	<p>Age: Not exceeding 65 years</p> <p>ESSENTIAL :</p> <p>(i) Degree in Aeronautical Engineering from a recognized University or equivalent.</p> <p>(ii) 8 years experience in Aeronautical research and development of design or laboratory investigation of failed aircraft parts/Flight Recorders involved in accident/incident or Airworthiness Engineering.</p> <p>DESIRABLE:</p> <p>Experience in Airworthiness Engineering.</p>	4,80,000/- Per annum

24.	Assistant Director (AED)	04 (UR)	<p>Age: Not exceeding 65 years</p> <p>ESSENTIAL :</p> <ul style="list-style-type: none"> (i) Degree in Aeronautical/ Electrical/ Electronics/ Mechanical/ Metallurgical Engineering from a recognized University or equivalent. (ii) 4 years experience in Aeronautical research and development, of design or laboratory investigation of failed aircraft parts/Flight Recorders involved in accident/incident or Airworthiness Engineering. <p>DESIRABLE:</p> <p>Experience in Airworthiness Engineering.</p>	3,60,000/- Per annum
25.	Aeronautical Officer	03 (UR)	<p>Age: Not exceeding 65 years</p> <p>ESSENTIAL :</p> <ul style="list-style-type: none"> (i) Degree in Aeronautical Engineering from a recognized University or equivalent. (ii) 2 years professional experience. <p>DESIRABLE:</p> <p>Experience in Airworthiness Engineering.</p>	3,00,000/- Per annum