

F. No. A- 12018/02/2014-R.Cell
Cell Government of India
Ministry of Civil Aviation
Directorate General of Civil Aviation
Opp. Safdarjung Airport

Dated the 10th February, 2015

ADDENDUM

Subject:- Filling up of the posts of Senior Flight Operations Inspectors (Aeroplane) Flight Operations Inspectors (Aeroplane) & Flight Operations Inspectors (Helicopter) on ad hoc basis on contract in the Directorate General of Civil Aviation against newly created regular posts.

In continuation of DGCA's vacancy circular dated 3rd February, 2015, it is hereby intimated to all concerned that the Flight Operations Inspectors are to be located at DGCA HQ in Delhi and its Regional Offices at Delhi, Mumbai, Kolkata, Chennai, Bangalore and Hyderabad on need basis. Job Profile of these SFOI/FOIs at DGCA is as per list enclosed.

(Pavan Malviya)
Deputy Director of Administration

JOB PROFILE-SFOI

- Certification of Airlines.
- Issuance of special authorizations (EDTO, PBN, LVO, MNPS, RVSM).
- Surveillance of air operators.
- Surveillance of operational aspects of Airline Operators and follow-up action thereof in accordance with the 'Duties & Responsibilities of the Flight Operations Inspectors' laid down in Flight Operations Inspector's Manual (Ref. ICAO Doc. 8335-AN/879).
- Approval of Checks Pilots/Instructors/Examiners of Scheduled/Non scheduled/General Aviation Operators (Fixed Wing & Helicopters) as per Civil Aviation Requirements (CAR).
- Standardization Checks of Training Captains – Check Pilots/Instructors/Examiners in accordance with CAR.
- Random Checks of Pilots on their Proficiency & Skill.
- Periodical Inspection of Airline Operators, Shippers/Freight Forwarders and Cargo Terminals/ Ware Houses at Airports with regard to transportation of carrying Dangerous Goods as per Civil Aviation Requirements.
- Conducting oral viva of FATA, CRM, ALTP, Flight Dispatcher and Ground Instructor.
- Monitoring Mock Up lecture of CRM and Ground Instructor.
- Inspection of Flight Simulator Training Device (FSTD)/ TRTOs.

JOB PROFILE-FOI

- Examination and scrutiny/approval of Training Programmes of Airline Operators for Specific Authorizations and Limitations (ETOPS, RNP, PBN, RVSM, R-NAV, CATII/III).
- Development and/or revision of Specific Operating/ Training regulations.
- Approval/Renewal of Flight Simulator Training Device (FSTD) documentation.
- Examination of Flight Dispatchers' Training Programme.
- Examination and acceptance/updating of Training Manuals of Airline Operators as per Civil Aviation Requirements as per Standardized Check-list.
- Examination and scrutiny/approval of Training Programmes of Flight Crew on Multi-engine Aircraft (both Fixed Wing & Helicopters) for Scheduled/Non scheduled and General Aviation Operators.
- Examination/Review and Acceptance of Operations Manual of Airline Operators as per Civil Aviation Requirements as per Standardized Check list.
- Examination of Standard Operating Procedures for operations to New Stations & Critical Airports i.e. Airports surrounded by Hilly/difficult Terrain.
- Operational Examination of Minimum Equipment List (MEL) in co-ordination with Directorate of Airworthiness.
- Development and/or revision of specific Operating/Training regulations – Issuance of CARs, AICs, Operations Circulars, Amendment to Aircraft Rules (Schedule II).
- Scrutiny of Training Records pertaining to approval of Examiners – Check Pilot/Instructor/Examiner of Scheduled/Non-scheduled/General Aviation Operators.
- Participation in Meetings conducted by Air Transport Directorate for Certification of Airline Operators to ensure compliance of Operating Requirements as per the Standardized Check-list.
- Examination and scrutiny of Training Programmes of Airline Operators for Operations specifications and Limitations.
- Review and update of Flight Operations Inspector's Manual for Operations Inspection and Continued Surveillance as per ICAO Doc. 8335-AN/879.
- Conducting of oral viva of FATA, CRM, ALTP, Flight Dispatcher and Ground Instructor.
- Monitoring of Mock Up lecture of CRM and Ground Instructor.